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PROCEDURE FOR APPLYING FOR PAHF SANCTION FOR AN EVENT April 2014

1. In accordance with the FIH Regulations on Sanctioned and Unsanctioned Events, certain types of Events must be sanctioned by the PAHF and/or the FIH before any National Association or any organisation or individual under the jurisdiction of that National Association may participate in it.
2. The PAHF may sanction certain events or categories of event in advance. For example, the PAHF has granted its sanction in advance for all of the events listed in the official PAHF calendar as of 1 January 2014.

However, where a proposed event has not been sanctioned in advance, the organiser of the proposed event must apply to the PAHF for such sanction. This information sheet gives guidance on the making of such an application.

The PAHF has the authority to sanction any event within the continent that include “ONLY” participants from the Pan American Region. Therefore, PAHF Member nations must apply to the PAHF for sanction of these tournaments.

Where there is at least one participating country from outside the Pan American Region that application for sanction of a tournament must be directed to the FIH and copied to the PAHF.

3. Anyone wishing to organise an event for which PAHF sanction is required and has not been granted in advance must submit a written application by post or by email to the following address:

Pan American Hockey Federation

For the attention of: Julio Neves, Managing Director

Email: julio.neves@panamhockey.org

4. The application must be submitted as soon as possible after the details of the proposed Event are known and must include the following information:
 - 4.1 The name and address and (if applicable) company registration number of the National Association (the applicant - which must be the organiser of the proposed Event).
 - 4.2 The proposed name, venue(s), date(s) and format of, the proposed participants in and the technical officials and umpires for the proposed Event.

4.3 A binding, unqualified and unconditional commitment by the organiser to stage the Event in accordance with and subject to all applicable regulations of the PAHF and the FIH (**including the requirements of the PAHF Chart of responsibilities**), and to be accountable to the PAHF and the FIH for applying and enforcing those regulations in relation to all participants in the Event.

4.4 A detailed explanation, where applicable, of:

- 4.4.1 The extent to which the proposed Event will contribute to the maintenance and promotion of the health, safety and welfare of Athletes, including by the prevention of overplaying (Athletes must have adequate time to rest and recover, as well as train, between Events).
- 4.4.2 How the organiser will ensure the safety and suitability of the venue(s) intended to be used for the proposed Event.
- 4.4.3 The extent to which the proposed Event may be accommodated within the existing calendar of Events without conflicting with or otherwise compromising (i) Events already in the calendar, and/or (ii) any commitments that the PAHF or the FIH has made to any commercial partner(s).
- 4.4.4 The extent to which the proposed Event would have any meaningful role in the promotion and development of the sport or any other charitable or benevolent purpose.
- 4.4.5 Any other factor that the organiser believes the PAHF should take into consideration.

5. The PAHF may ask the applicant for any further information about the proposed Event that it considers relevant, and may delay further consideration of the application until that information is received.

6. The PAHF will send written notice of its decision in relation to the application to the organiser at the address specified in the application. The application may be granted or denied, or granted conditionally.

In particular (but without limitation), the PAHF may require that the proposed Event is played in accordance with and subject to specified FIH codes of conduct, anti-corruption rules, anti-doping rules and/or other rules or regulations. Where an application is granted conditionally, the proposed Event shall not be deemed sanctioned unless and until the PAHF confirms in writing that the organiser has demonstrated to the satisfaction of the PAHF that all of the conditions have been met.

7. An application for sanction made to the PAHF may not be deemed approved unless and until written notice is received from the PAHF that the Event is sanctioned and (if applicable) that any relevant conditions have been satisfied. The Event organiser should not issue any formal invitations to participate in the Event until such notice is received.

8. Any sanction granted by the PAHF shall amount solely to recognition of the Event as a Sanctioned Event for the purpose of the FIH Regulations on Sanctioned and Unsanctioned Events, and shall not amount to or be construed as approval by the PAHF of any of the safety or security or other arrangements for the Event. Instead, those arrangements shall remain the sole responsibility of the Event organiser.

9. If a proposed Event requires the PAHF's sanction under the FIH Regulations on Sanctioned and Unsanctioned Events, and the Event organiser fails to obtain the PAHF's sanction for the Event in accordance with the above provisions, then for purposes of the FIH Regulations on Sanctioned and Unsanctioned Events the Event shall be considered an Unsanctioned Event.
10. The PAHF will include details of all Events that it has sanctioned in its official fixture calendar posted on its official website, and will update that calendar regularly to ensure that it includes details of all Sanctioned Events. In the event of any uncertainty as to whether or not an Event has been sanctioned by the PAHF or FIH, clarification should be sought from either the PAHF or FIH.
11. The PAHF Executive reserves the right to amend and/or supplement this Information Notice as it sees fit from time to time.

***Approved by the Board of Directors
April 14th, 2014.***